

ANNUAL MINUTES FOR BOOKS AND RECORDS

DIRECTORS AND SHAREHOLDERS
(DOMESTIC BUSINESS CORPORATION)
INDIANA CONTROL # 2001010500432

- IMPORTANT, READ INSTRUCTIONS BEFORE COMPLETING THIS FORM. PLEASE PRINT OR TYPE LEGIBLE -

ANNUAL FEE: \$125

NAME OF CORPORATION: NOTICE DATE: 11/14/08 041571N



REPLY BY:

NOVEMBER 28, 2008



CORPORATIONS CODE SECTION § 624. Books and records; right of inspection, prima facie evidence. (a) Each corporation shall keep correct and complete books and records of account and shall keep minutes of the proceedings of its shareholders, board and executive committee, if any, and shall keep at the office of the corporation in this state or at the office of its transfer agent or registrar in this state, a record containing the names and addresses of all shareholders, the number and class of shares held by each and the dates when they respectively became the owners of record thereof. Any of the foregoing books, minutes or records may be in written form or in any other form capable of being converted into written form.

TO ENSURE PROMPT PROCESSING AND COMPLIANCE, PLEASE RETURN THIS FORM WITH YOUR PAYMENT TO:
INDIANA CORPORATE COMPLIANCE BUSINESS DIVISION 133 W. MARKET ST. #247 INDIANAPOLIS, IN 46204

Maintaining records is vital to the existence of all corporations; in particular the recording of shareholder and director meetings. If ever sued and requested by the courts, IRS, or other federal / state agencies; your failure to comply with certain requirements and formalities could raise questions as to the integrity of your corporation. We assist corporations to avoid non-compliance with these types of provisions. Order corporate minutes by completing the statement form below. Provide the following candidate names for the positions listed and submit with the **ANNUAL FEE OF \$125 WITHIN 10 BUSINESS DAYS** to ensure sufficient time for processing, fulfillment, and mailing of the annual minutes for your corporation. For questions or further information, please contact our customer service unit at: (866) 585-5107.

1. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE: CITY & STATE: ZIP CODE:

2. MAILING ADDRESS (If address is outside of Indiana) CITY & STATE: ZIP CODE:

3. CHIEF EXECUTIVE OFFICER/

4. CHIEF FINANCIAL OFFICER/

5. SECRETARY/

6. DIRECTOR/ (Directors who are also officers)

7. DIRECTOR/

8. BUSINESS PHONE: ()

9. SHAREHOLDER INFORMATION/ (If applicable) - (Attach additional pages if necessary)

NAME: MAILING ADDRESS: # SHARES (Not %):

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THIS PRODUCT OR SERVICE HAS NOT BEEN APPROVED OR ENDORSED BY ANY GOVERNMENT AGENCY AND THIS OFFER IS NOT BEING MADE BY AN AGENCY OF THE GOVERNMENT. U.S.C. 39 § 3001(d) THIS IS A SOLICITATION FOR THE ORDER OF SERVICES, AND NOT A BILL, INVOICE, OR STATEMENT OF ACCOUNT DUE. YOU ARE UNDER NO OBLIGATION TO MAKE ANY PAYMENTS ON ACCOUNT OF THIS OFFER UNLESS YOU ACCEPT THIS OFFER.

YOUR CORPORATION SHOULD COMPLY WITH APPLICABLE LAWS AND REGULATIONS. PLEASE PRINT LEGIBLE. ALL INFORMATION WILL BE TREATED AS PRIVATE AND CONFIDENTIAL. PLEASE ALLOW 30 DAYS FROM THE DATE OF RECEIPT FOR COMPLETE PROCESSING, FULFILLMENT, AND MAILING OF THE ANNUAL MINUTES FOR YOUR CORPORATION.

BY SUBMISSION, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

NAME OF OFFICER OR AGENT: TITLE: SIGNATURE: DATE: